

Company Information

Exhibiting Company Name: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Company URL: _____

Primary Contact Name: _____ Title: _____

Contact Phone: _____ Contact Email: _____

Primary objectives for exhibiting: Sales leads Introduce new products Network with customers
 Seek dealers Create market awareness Other: _____

Authorization Name: _____ Title: _____

Signature: _____ Date: _____

Exhibit table rental fee includes:

- Table top exhibits include an 8' draped table and one chair.
- Two (2) complimentary registrations per space, granting full access to all educational sessions, food and beverage at two networking cocktail events on November 2 and 3, coffee breaks and lunch in the General Session/Exhibit Space on November 3.
- Company listing and 25 word description in official printed Leadership Summit directory. As a membership benefit, EWA members will be noted as such in the directory.
- Access on first-come-first-served basis to designated meeting rooms for training or customer event during Leadership Summit (schedule with management).
- Inclusion of company name and web site link on official Leadership Summit exhibitor page.
- Post Leadership Summit, all EWA member exhibitors receive the list of attendees including all contact information.

Exhibit rental fees per space

- Our company is already an EWA member
 Non-member company

Non-member prices includes a one-year EWA Vendor Membership.

Table Top Exhibit Space EWA Member: \$1,500
 Non-Member: \$2,300

Reserve your exhibit space before 8/23/2021 and avoid a 15% late fee.

Upon receipt of signed contract and confirmation of assigned exhibit space from management, you will receive an invoice from EWA via email or we will bill your credit card using the information provided below. Full payment within 30 days of contract date or invoice due date will confirm your space. If payment is not received by that date, the exhibit space is released. To qualify for existing member rates, your membership must be current as of October 1, 2021. A lapsed membership must be paid by that day or the non-member rate will apply.

Your Choice of Tabletop Space

1st choice: _____ 2nd choice: _____ 3rd choice: _____

If possible, exhibitor requests that management avoid placing exhibit near these companies:

Exhibit Space Assignment (for Leadership Summit Management Use):

Credit Card Information

Check one: VISA MasterCard American Express

Credit Card Number: _____

Expiration Date: _____

Cardholder's Name: _____

Cardholder's Signature: _____

If you would rather provide your credit card information by phone, please contact Elaine Walsh at Elaine.Walsh@EnterpriseWireless.org or 520.620.0063.

Cancellations must be made in writing (email is acceptable); they cannot be taken over the phone. Any exhibitor cancelling exhibit space after 5:00pm EST, September 30, 2021 will forfeit the entire exhibit space rental fee (no exceptions).

Please sign and return this contract via email using the form's automatic link feature or send to Elaine.Walsh@EnterpriseWireless.org. Questions? Please contact Elaine Walsh, Conference Director at Elaine.Walsh@EnterpriseWireless.org or 520.620.0063.

2021 Wireless Leadership Summit Terms and Conditions of Contract for Exhibit Spaces

1. **Eligible Exhibits** - The purpose of the 2021 Wireless Leadership Summit is educational in nature. Management reserves the right to refuse rental of exhibit space to any organization or individual, who in its opinion, may display goods or service not compatible with the educational goals or strategic objectives of the host organizations.
2. **Subletting of Space** - Exhibitors may not assign, sublet or share their exhibit space without the written consent of management.
3. **Liability** - Neither management, its employees, contractors nor the Marriott Austin Downtown and its representatives and employees will be responsible for any injury, loss or damage that may occur to an exhibitor's property or employees from any cause whatsoever at any time prior to, during or subsequent to the period of the 2021 Wireless Leadership Summit. Each exhibitor must assume responsibility and risk for any loss or damage and by applying for exhibit space expressly releases the above-named organizations and individuals from any claims for such injury and loss. Exhibitors are responsible for protection against any unauthorized removal of their property.
4. **Insurance** - Exhibitors will be required at their sole cost and expense to secure insurance coverage for general liability, bodily injury and property damage resulting from exhibit space leased. Limits of liability of these policies shall not be less than \$1,000,000. Exhibitors will be required to add management as additionally covered parties on these policies for the period of the Leadership Summit.
5. **Americans with Disabilities Act** - Exhibitors shall be solely responsible for compliance with the Americans with Disabilities Act (ADA) with respect to their exhibit.
6. **Damage to Property** - Exhibitor is responsible for any damage to the host hotel and any other exhibitor's property arising out of its own actions. Exhibitor agrees to abide by any rules of the host hotel regarding application of any substance such as paint, lacquer or adhesives that may be prohibited.
7. **Union Labor** - Exhibitor is required to comply with any regulations or contracts in effect between the host hotel, service contractor and any union.
8. **Shipments to the Marriott Austin Downtown** - Because this a table-top exhibit, we encourage minimal shipment of equipment and exhibit materials. The Marriott Austin Downtown will bill your company for handling charges for shipments sent to the hotel and requiring storage or delivery to the exhibit hall. Therefore, we encourage you to only ship items that are lightweight and can be hand carried to your exhibit space.
9. **Installation/Dismantle** - Exhibits may be installed beginning at 8:00 am local time on November 2, 2021 and must be ready by noon local time on November 2, 2021. No exhibit material should be brought to the exhibit area until set up begins on November 2. Your assigned table top area must remain intact and with personnel in attendance during official exhibit hours. Tear down begins at 7:00 pm on Wednesday, November 3, 2021.
10. **Character of Exhibits** - Exhibitors are encouraged to use a good-neighbor policy regarding their displays. Management reserves the right to remove or require the alteration of any exhibit due to excessive noise, lighting or other nuisance that in any way significantly interferes with the business and educational atmosphere of the 2021 Wireless Leadership Summit or inhibits the display of any other exhibitor.
11. **Admittance** - For security reasons, exhibitors will not be admitted more than one hour prior to any exhibition session. Exceptions to this rule require conference management approval.
12. **Badges** - Badges will be required for admittance to any designated portion of 2021 Wireless Leadership Summit. Exhibitors are granted two (2) full registrations at no charge per single exhibit space rented. Additional attendees can be registered for a fee quoted by management.
13. **Relocation of Exhibits** - Management reserves the right to relocate any exhibitor's exhibit space.
14. **Fire Regulations** - All exhibits must meet fire restrictions and regulations published by the Marriott Austin Downtown and the City of Austin, TX.
15. **Photography** - The services of an official professional photographer will be engaged by the Leadership Summit and the Exhibitor consents to photographs being taken by such photographer for publications and other promotional materials. Exhibitor may take photographs of their own exhibit but may not photograph or otherwise capture images of another exhibitor's exhibit space unless authorization is obtained by that exhibitor.
16. **Lighting, Decorations and Music** - Balloons, strobe lighting and confetti are prohibited in the exhibit hall. Exhibitors are responsible for music licensing for any music played in their exhibit space.
17. **Food Service** - Food and beverage service must be ordered through the catering department of the Marriott Austin Downtown.
18. **Failure to Hold Exhibit** - Exhibitors will not be entitled to a refund for failure to hold the 2021 Wireless Leadership Summit due to war, natural disaster or any action beyond the control of the conference organizers. Should any other contingency require the organizers to cancel the conference/exhibition, management retains the right to keep such part of the exhibitor's rental fees as are necessary to reimburse the company for actual expenses incurred up to the time cancellation occurred.
19. **Cancellation Policy** - Cancellations must be made in writing (email is acceptable); they cannot be taken over the phone. Any exhibitor cancelling exhibit space after 5:00pm EST, September 30, 2021 will forfeit the entire exhibit space rental fee (no exceptions).
20. **Amendments** - Management reserves the right to amend these rules at any time, and the exhibitor agrees to abide by any changes, with the provision that exhibitors are given advance notification of any changes.
21. **Social Functions** - Social functions and meetings held during the week of the Leadership Summit are limited to exhibiting companies, require approval by Show Management and also must occur outside of the times for Leadership Summit sessions or exhibit hours.