

# FEDERAL LICENSING, INC.

## Administrative Update Division

1588 Fairfield Rd, Gettysburg, PA 17325 \* 888-334-9262 \* www.FederalLicensing.com

Dear Licensee:

*Federal Licensing Inc., a full-service license preparation firm, is located adjacent to the FCC in Gettysburg, Pa. Since 1982, we have been providing a full line of application services to the licensees of the Federal Communication Commission.*

**The Federal Communications Commission (FCC) has gone paperless. Once issued or renewed, two way radio licenses will no longer be mailed (USPS) to the licensee. Because of this change the FCC is requesting an Administrative Update by all licensees to all licensed Call Signs. Your Two-Way Radio license issued / attached below does not contain a current e-mail address. Because the FCC has gone paperless, this means you will no longer receive FCC Notifications, FCC Updates, Electronic Reminders, or any correspondence from the FCC. All licensees need to have a valid e-mail / call sign.**

*If you are presently operating your radio system, we can assist you in the preparation and filing of the documentation required to comply with the FCC administrative update to your license – please follow the steps below:*

1. **Review and correct: name, address, contact name and phone #, on the "LICENSE DATA SHEET", below**
2. **Add a valid / current email address at the bottom of the form where noted, sign & date.**
3. **Contact this office to pay our service and preparation fee of \$75.00.**

*We now accept American Express, Visa, or Master Card.*

*Please call for assistance between the hours of 8AM and 3PM Eastern Time at 888-334-9262.*

*NOT AFFILIATED WITH U.S. GOVERNMENT/AGENCIES*

CUT ALONG THIS LINE, RETURN PORTION BELOW

CONTROL POINT LOCATION							Grant Date	Expire Date
CALL SIGN	RADIO SVC	LICENSEE NAME					TELEPHONE	
FREQUENCY-1	STN. CLASS	#UNITS	PWR OUT	ERP	LATITUDE	LONGITUDE	GND ELEV	ANT HGT TO TIP
FREQUENCY-2	STN. CLASS	FREQUENCY-3		STN. CLASS	FREQUENCY-4		STN. CLASS	
0		0			0			
TRASNSMITTER STREET ADDRESS					CITY	COUNTY	STATE	
CONTROL STATION FREQUENCIES:			FREQUENCY-1	STN. CLASS	FREQUENCY-2		STN. CLASS	
			0		0			
MOBILE FREQUENCIES:	FREQUENCY-1	STN. CLASS	#UNITS	PWR OUT	FREQUENCY-2	STN. CLASS	#UNITS	PWR OUT
Email Address:				Signature/Title:			Date:	

FB = BASE  
 FB2 = MOBILE RELAY  
 FX1 = CONTROL STATION  
 FB4 = COMMUNITY REPEATER

**Review all fields on your enclosed ULS Application/ License Report & Note Changes Below**

- Mailing Address Change - \_\_\_\_\_
- Change in Control Address - \_\_\_\_\_
- Add Control Point Location - \_\_\_\_\_
- Change of Ownership - \_\_\_\_\_
- Name Change / Contact Person - \_\_\_\_\_
- Name Change Only - \_\_\_\_\_
- Increase / Decrease number of Mobile Units - \_\_\_\_\_
- Add / Delete Transmitter Site - \_\_\_\_\_
- Change Antenna Location - \_\_\_\_\_
- Increase / Decrease Antenna Height - \_\_\_\_\_
- Add / Delete Frequencies - \_\_\_\_\_
- Increase / Decrease Output Power - \_\_\_\_\_
- Change of Operation - \_\_\_\_\_

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**PARTIAL EXCERPT FROM FCC TITLES 47 CHAPTER 1 – SUBCHAPTER A-PART 1 - SUBPART A – 1.80**  
**CURRENT AS OF SEPTEMBER 18, 2019 STANDARDS FOR ASSESSING FCC FINES FOR VIOLATIONS**  
**BASE AMOUNTS FOR SECTION 503 FINES – LAND MOBILE**

<b><u>Violations</u></b>	<b><u>Fines</u></b>
Construction and/or operation without Authorization (license) for the service	\$ 10,000
Exceeding power limits	\$ 4,000
Exceeding authorized antenna height	\$ 5,000
Using unauthorized frequency	\$ 4,000
Construction or operation at unauthorized location	\$ 4,000
Unauthorized substantial transfer of control	\$ 8,000
Malicious interference	\$ 7,000
Failure to respond to Commission communications	\$ 4,000
Unauthorized emissions	\$ 4,000
Transmission of indecent/obscene material	\$ 7,000
Unauthorized discontinuance of service	\$ 5,000
Use of unauthorized equipment	\$ 5,000
Failure to engage in required frequency coordination	\$ 4,000

A COMPLETE COPY OF THIS POLICY STATEMENT IS AVAILABLE UPON REQUEST.