



EVENT & VENUE

Wireless Leadership Summit

October 23 - 24, 2019
 InterContinental Kansas City at the Plaza
 Salon 1A-2
 Kansas City MO



IMPORTANT DATES

ADVANCE ORDER DISCOUNT DEADLINE

All orders must be received with payment in full by this date to receive discounted pricing.

September 25, 2019

ADVANCE SHIPMENT RECEIVING

Warehouse will begin receiving advance shipments.

September 23, 2019

ADVANCE SHIPMENT DEADLINE

Last day for Advance Shipments to arrive at Warehouse without surcharges.

October 17, 2019



SCHEDULE

EXHIBITOR MOVE-IN

October 23, 2019 12:00pm - 5:00pm

SHOW HOURS

October 23, 2019 5:30pm - 7:30pm

October 24, 2019 12:15pm - 3:30pm

5:30pm - 7:00pm

EXHIBITOR MOVE-OUT

October 24, 2019 7:00pm - 9:00pm

OUTBOUND SHIPPING AGREEMENT DEADLINE

All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.

October 24, 2019 9:00pm

CARRIER CHECK-IN DEADLINE

October 24, 2019 8:00pm

RE-ROUTE DEADLINE

Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.

October 24, 2019 9:00pm



BOOTH EQUIPMENT

EACH 8'X10' BOOTH PACKAGE WILL INCLUDE THE FOLLOWING ITEMS.

8'H Blue Backwall Drape
3'H Blue Siderail Drape
Standard Booth Identification Sign

CARPET

The Exhibit Hall is carpeted.



MATERIAL HANDLING

It is recommended to ship all exhibit materials to the advanced warehouse. Shipping to the warehouse will ensure that materials are in the booth space for exhibitor set up. The warehouse deadline date has been extended for receiving to **October 17, 2019**. The standard warehouse material handling charge will be honored for all shipments received by this date. Any shipments sent directly to the facility will be required to be handled by Alliance Nationwide Exposition Company. The prevailing warehouse material handling rate plus a 20% minimum surcharge will be added to all direct shipments.

For outbound carrier pick up, please schedule your carrier to pick up from the below address between the hours of **7:00pm and 9:00pm** on **October 24, 2019** only. Carrier check-in deadline is **8:00pm** on **October 24, 2019**.

All exhibit materials must be removed from the exhibit hall by **9:00pm** on **October 24, 2019**.

Outbound shipments not consigned to UPS Freight, the Official Show Carrier, require a pick-up to be scheduled in advance by the exhibiting company with its designated carrier of choice.

ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #
Wireless Leadership Summit
c/o Alliance Exposition / UPS Freight
3800 Kansas Ave
Kansas City, Kansas 66106

OUTBOUND PICK UP ADDRESS

Exhibiting Company Name/Booth #
Wireless Leadership Summit
c/o Alliance Exposition
InterContinental Kansas City at the Plaza
Salon 1A-2
401 Ward Pkwy
Kansas City, MO 64112

For assistance, please contact Exhibitor Services at 888.528.2011 or ExhibitorAssistance@alliance-exposition.com.

Alliance Nationwide Exposition

R U S H

DO NOT DELAY

**Must Arrive Between
Mon, September 23 2019 - Thu, October 17 2019**

To: _____
(Exhibitor Name)

**c/o Alliance Exposition / UPS Freight
3800 Kansas Ave
Kansas City, Kansas 66106**

ADVANCE WAREHOUSE

Wireless Leadership Summit

BOOTH NUMBER: _____ No. _____ of _____ Pcs.

Carrier: _____

Alliance Nationwide Exposition

R U S H

DO NOT DELAY

**Must Arrive Between
Mon, September 23 2019 - Thu, October 17 2019**

To: _____
(Exhibitor Name)

**c/o Alliance Exposition / UPS Freight
3800 Kansas Ave
Kansas City, Kansas 66106**

ADVANCE WAREHOUSE

Wireless Leadership Summit

BOOTH NUMBER: _____ No. _____ of _____ Pcs.

Carrier: _____